

# EasyDent Newsflash



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Nov. 2018

Dear Doctors & Staff,

## CDT 2019 Codes

The latest EasyDent **internet updates** include the **CDT 2019 codes**. Once you install the latest updates, go to [www.ezdent.com](http://www.ezdent.com) select the top **Support** tab, then the **“Technical Notes”** button. **Technical Note #37** contains the details on how to update your fee schedules with the 2019 codes. If needed give us a call; we are **happy** to help.

## Enhancements

### Employee Time Clock

The Employee Time Clock time override screen has been simplified.

### Posting

The posting screen has **additional Adjustment Entry fields** allowing you to post two adjustments at the same time. This can help with more complicated insurance payment/adjustment combinations.

### Reports

The Monthly Report **“Accts Receivable Posted by Dentist”** has been enhanced with buttons to let you **view/print detailed lists** of patients with Credit and/or Positive balances. You can also click on the detailed list by patient and display the patient's ledger.

A new schedule report which lets you get a list of **future appointments by any specified service codes**. From **Scheduling** select the top toolbar **“Print”** option then **“Find Appts by Service”**.

The Schedule Telephone List has a new **Format #13** that is like format #6 with the addition of the patient's age and account balance.

A new report lets you view **Credit Card payment details** along with **subtotals** by the **date**. From the Reports Menu select, Monthly Reports, then click the new button labeled **“Credit Card Payments Detail”**.

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## Schedule

You can now launch the **Ortho Picture Layout** screen directly from the schedule by **clicking on the patient's name entry**, next select “**AddOptions**” and then “**Ortho Pic Layout**”.

## Insurance

You can update the patient's insurance screen information while being on the **NPI Electronic Primary Claims** submission screen. First, click on the Account Number you wish to edit and then click the new “**Update Patient's Insurance Info**” button.

**NPI Primary Real Claims**

Date(s) of Service to Print: 10/15/2018 - 10/15/2018

From Date:  Check to Use Patient's Last Insurance Date

To Date:  Check Not to send Zero Amount Charges

Force Leading "D" on ADA Codes

Account Numbers to Submit: 15, 18, 144

1 Non Submit, 2 Submit All, Resubmit One Claim, Save, Dump Ptu NotePad, Zoom, Company, Cancel Help, EXIT

**Primary Coverage**

Acct No: 2 Last: FLINTSTONE First: FRED Initial: N Patient DOB: 11181970

Primary Coverage

Resp Acct# M FLINTSTONE FRED N Relationship: Insured Persons Name (Last, First, I) 333 88 0444 Soc Sec No: 11 18 1970 Birthdate: M Sex: M

Policy or ID #: 12340893753C Group: 734987A03980 Anniversary: MMYY:

Carrier Num: 547 Update: AETNA, P.O. BOX 85129, RICHMOND, VA 23285-5129

Car/Pay/Profile #: Phone(800)967-7100 Fax( )

Pay Profile #: 1 List: Life Time Max:

Employer #: ABC COMPANY Address: 2300 GRAND AVE Yearly Max:

Address: 2300 GRAND AVE City: ST. LOUIS State: MO Zip Code: 63111

Comments: NEA# 9809808089098 NEA# Date: 10/12/2018

Insurance Filing Should be: Primary Claim Dates: Last Real Claim: Last Estimate:  Monthly  Annually  Always  Quarterly  None(Automatic)

You can edit the Insurance Info, including the new **NEA#** and **NEA Date** fields!

For both electronic and paper claims, you can include **NEA numbers** (typically supplied by **Fast Attach**) by placing them on the **Patient's Insurance screen** into the **NEA# Field**.

Additionally, you will need to place the date of the NEA# in the NEA Date field. These numbers will then automatically pass along with any claims that are sent within a one week date range of the NEA Date field value.

Cordially,

*Peter Goodall*

*and all Your EasyDent Staff*

