Warning Note: Before changing any setting, write down the current setting first, in-case you decide to change it back.

#1 All Surfaces: disable screen side camera using Device Manager.

#### **#2 Surface Pro 3:**

A: Right click on the Windows Desktop and select "Screen Resolution"

- 1) Set the screen resolution to: 1280 x 800
- 2) Set the screen orientation to Landscape
- 3) Un-Check the "Allow the screen to auto-rotate".
- B: Right click on the Windows Desktop and select "Personalization
  - 1) Make sure the "Change the size of all items" is slid to the far left "Smaller" this typically represents 100% not 125% or 150%.

### **#3 Surface Pro 2:**

- A: Right click on the Windows Desktop and select "Screen Resolution"
  - 1) Set the screen resolution to: 1360 x 768
  - 2) Set the screen orientation to Landscape
  - 3) Un-Check the "Allow the screen to auto-rotate".
- B: Right click on the Windows Desktop and select "Personalization
  - 1) ) Make sure the "Change the size of all items" is slid to the far left "Smaller" this typically represents 100% not 125% or 150%.
  - 2) Under the "Change only the text size", select "Title bars" and set them to 14, 13, or 12. We recommend 14.

# **Screen Shots**



# **Screen Shots**





# **Screen Shots**

	Display	- 🗆 🗙
( ) ▼ ↑ ↓ Control Panel → All Control Panel Items → Display ∨ C Search Co		
Control Panel Home Adjust resolution	Change the size of all items Make text and other items on the desktop smaller and larger. To tempora screen, use the <u>Magnifier</u> tool.	rily enlarge just part of the
Change display settings Adjust ClearType text	<ul> <li>Smaller - 100% (default)</li> <li>Medium - 125%</li> </ul>	<b>I</b> :
	• Larger - 150%	
Set to the "Smallest" Level, typically 100% Some systems have a slider bar, if so slide it to the far left. If you have to change this setting they will need to restart their computer.	Custom sizing options  Custom sizing options  Let me choose one scaling level for all my displays  Change only the text size Instead of changing the size of everything on the desktop, change only th  Title bars  11  Bold	ne text size for a specific item.
See also Personalization Devices and Printers	If you use one scaling level, some items might be different sizes on d displays.	ifferent Apply